

Frequently Asked Questions

What does a Street Representative do?

A Street Representative:

- assists in the operation of NHW in one or more streets within a designated section of a suburb as defined by the Area Coordinator;
- liaises with the Area Coordinator;
- encourages residents to display NHW signage;
- encourages residents of their street to become involved in NHW;
- distributes and collects engravers, newsletters and NHW resources as required;
- provides feedback to the Area Coordinator on suitable articles or information for inclusion in the local NHW newsletter or for distribution to the NHW network;
- encourages street residents to look out for each other and report suspicious activity;
- provides feedback to Area Coordinator on damaged NHW street signs and requests for additional NHW signs;
- promotes property marking;
- shares crime prevention information; and
- looks out for their neighbour/s.

What does an Area Coordinator do ?

The Area Coordinator plays a key role in organising NHW within their designated area.

An Area Coordinator:

- oversees the operation of NHW in their area;
- liaises with Street Representatives in their area and assists them as required;

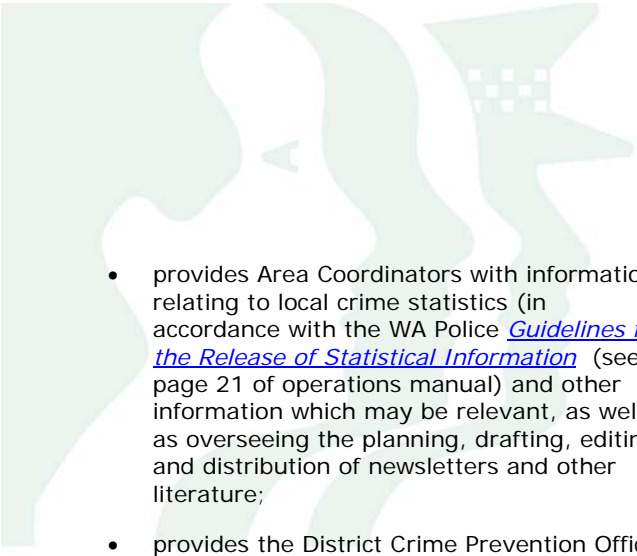
- maintains records of Street Representatives in their area, i.e., name, address, email address and telephone number;
- provides the Suburb Manager with accurate records of all Street Representatives within their area, as required;
- provides Street Representatives with crime statistics information, local newsletters and other literature and other information and resources where relevant and required;
- encourages residents to display NHW signage and liaises with the Suburb Manager for placement or replacement of NHW street signs; and.
- assists with supplying content and information to the Suburb Manager for inclusion in the suburb's NHW newsletter.

What does a Suburb Manager do?

The Suburb Manager has a very important role to play in coordinating Neighbourhood Watch within the suburb.

A Suburb Manager:

- oversees the operation of NHW in their suburb and is the point of contact between police and residents within their suburb;
- liaises with the District Crime Prevention Officer, local police station Officer-in-Charge (OIC) and the local police on NHW issues;
- conducts NHW meetings as required;
- invites the police representative to attend NHW meetings, by advising the police station OIC of the time, date and place at which meetings will be held;
- ensures accurate records are maintained of Area Coordinators and Street Representatives in their suburb. i.e. name, address, position, email address and telephone number;

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- provides Area Coordinators with information relating to local crime statistics (in accordance with the WA Police [Guidelines for the Release of Statistical Information](#) (see page 21 of operations manual) and other information which may be relevant, as well as overseeing the planning, drafting, editing and distribution of newsletters and other literature;
 - provides the District Crime Prevention Officer with accurate records of all Area Coordinators and Street Representatives within the suburb;
 - promotes marking of property;
 - ensures the suburb is represented at Suburb Managers meetings;
 - encourages participants to display NHW signage and liaise with local authorities on placement and installation of NHW street signs;

- remains conversant with the requirements of the Neighbourhood Watch Operations Manual;
- ensures a copy of minutes from Suburb Managers meetings is forwarded to the District Crime Prevention officer; and
- provides names to the NHW State Office of registered NHW volunteers that require Accident Insurance cover.

What can I do without being to involved?

All you have to do is join Neighbourhood Watch WAonline at www.nhw.wa.gov.au and subscribe to the type of service you want. No meetings, no signing paper....just one visit to a website.

From then on, for as long as you like, you will receive regular short emails from your local police about crime prevention issues affecting your suburb or district.

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